



# City of South Lake Tahoe

## City Council and South Tahoe Redevelopment Successor Agency

### Meeting Agenda

Tuesday, December 9, 2025 at 5:30 pm

City Hall - Council Chambers - 1901 Lisa Maloff Way, South Lake Tahoe

#### City Council

Cody Bass, Mayor  
Vacant, Mayor Pro Tem  
Scott Robbins, Councilmember  
David Jinkens, Councilmember  
Keith Roberts, Councilmember

#### Mission of the City Council

We provide responsive and effective local government by maintaining a safe, livable, and well-managed city through smart investment, reliable services, and thoughtful planning.

#### Public Participation

City Council meetings are held in person at the time and location listed on this agenda. Meetings are live-streamed on Channel 21, City website at [www.cityofslt.us](http://www.cityofslt.us), YouTube at <https://www.youtube.com/channel/UC3LYne8lh-kTPLnnuyJW9SQ/live> and via ZOOM at this link <https://us02web.zoom.us/j/87996851108>

A public agenda packet is available for review at City Hall, 1901 Lisa Maloff Way, on the City's Website at [www.cityofslt.us](http://www.cityofslt.us), or by contacting the City Clerk's Office, (530) 542-6005 or [sblankenship@cityofslt.us](mailto:sblankenship@cityofslt.us) Providing Public Comment:

In Person: Every agenda for regular meetings provides an opportunity for members of the public to directly address the legislative body (City Council), on any item of public interest which is within the jurisdiction of the City Council during Public Communications. For items on the agenda or in connection with any item which the City Council will consider, the public is given the opportunity to comment before or during the City Council's consideration of the item [Government Code Section 54954.3(a)].

Remote Participation: If you are joining the meeting via ZOOM and would like to make a comment, press the "raise a hand" button. If you are joining the meeting via Channel 21 or live stream and would like to make a comment, please call (530) 542-6500. The Webinar ID is: 879 9685 1108. Press \*9 to indicate a desire to make a comment. Press \*6 to unmute your phone. The Clerk will call you by the last three digits of your phone number when it is your turn to speak. ***Note: The Mayor reserves the right to conduct the meeting with in-person public participation only, if there is a technology malfunction that precludes the use of remote public participation.***

In Writing: Written comments received by 3 p.m. the day before the meeting will be distributed to City Council prior to the meeting. Written public comment regarding any item on this agenda may be sent to [PublicComment@cityofslt.us](mailto:PublicComment@cityofslt.us). When emailing comments, identify the agenda item number in the subject line to which your comments relate. Any such comment that is a public record and is emailed to

PublicComment@cityofslt.us or otherwise provided to a majority of the City Council before the meeting will be made available for public inspection during normal business hours at the City Clerk's Office located at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe [Government Code Section 54957.5(b)]. Written comments will not be read out loud during the meeting.

The City Council Chambers meeting facility is accessible to people with disabilities. Every reasonable effort will be made to accommodate any person needing special assistance to attend this meeting. Contact the City Clerk at (530) 542-6005 at least 48 hours in advance of the meeting for assistance [28 CFR 35.102.35.104 ADA Title II and Brown Act Government Code Sections 54953.2, 54954.1, 54954.2, and 54957.5].

**Spanish Interpretations:** The public may access Spanish interpretation using the ZOOM link listed on the front of the Agenda from an internet device (smartphone, laptop, tablet, home computer) with audio capabilities and selecting the Spanish language option. Persons without an internet device may attend the meeting in-person and a device will be provided while supplies last. Requests for interpreter services to offer public comment may be made by contacting the City Clerk.

### **Land Acknowledgement**

Land Acknowledgement - The City of South Lake Tahoe acknowledges the lands we occupy today are the lands and home of the Wašíšiw, the people from here known today as the Washoe Tribe of Nevada and California, a sovereign nation. Since the beginning of time and for thousands of years before the arrival of any other people, the Washoe lived here and cared for this place, with values and intention that we can all learn from. On behalf of the City Council, I would like to acknowledge, thank, and honor the Indigenous Washoe Tribal Communities that are the past, present, and future stewards of the Lake Tahoe Basin.

### **Call to Order/Pledge of Allegiance**

### **Roll Call**

### **Closed Session Report**

### **Public Communications**

This is the public's opportunity to speak on any topic NOT LISTED on this agenda. Comments shall be limited to four (4) minutes. In accordance with the Brown Act, the City Council cannot deliberate or vote on any matter raised under public communications, but may briefly respond to statements made or questions posed. (Government Code Sections 54954.2)

### **City Commission Reports**

### **Reorganization of City Council**

#### **1. City Council Vacancy**

Requested Action / Suggested Motions: 1) Pass a Resolution calling for a special municipal election for the election of a Councilmember to fill a vacancy, and requesting that the Board of Supervisors of the County of El Dorado approve consolidation of said election with the Statewide Primary Election to be held on June 2, 2026; or 2) Pass a Motion to fill the vacancy by appointment from the applicant list.

Responsible Staff Member(s): Susan Blankenship, City Clerk

[Item 1- Executive Summary.pdf](#)

[01-Staff Report-City Council Vacancy.docx](#)

[02-Resolution-Consolidated Special Election.docx](#)

[03-Applicant List.docx](#)

[04-EDC Elections Candidate Calendar](#)

#### **2. 2026 Mayor and Mayor Pro Tem Selection**

Requested Action / Suggested Motions: Pass a Motion selecting a Mayor and Mayor Pro Tem for the year 2026.

Responsible Staff Member(s): Susan Blankenship, City Clerk

[Item 2- Executive Summary.pdf](#)

[01-Staff Report-Mayor and Mayor Pro Tem Selection 2026.pdf](#)

## **Presentations**

### **3. Black Bear Management in South Lake Tahoe**

Requested Action / Suggested Motions: Receive a presentation from the California Department of Fish and Wildlife and either: 1) Pass a Motion directing staff to make certain changes to enforcement of existing ordinance or adoption of new ordinances; or 2) Take no action at this time.

Responsible Staff Member(s): Jeff Roberson, Chief of Police, and Heather Stroud, City Attorney

[Item 3- Executive Summary.pdf](#)

[01-Staff Report - Black Bear Management.docx](#)

[02 - CDFW Black Bear Conservation and Management Plan.pdf](#)

[03 - CDFW 2022 Black Bear Policy with 2024 Addendum 1.pdf](#)

[04 - Letter from CDFW.pdf](#)

[05-SLT City Council Meeting Oct 2025.pptx](#)

## **Consent Agenda**

Public Comment - This is the public's opportunity to speak on any topic listed on the Consent Agenda. Comments shall be limited to three (3) minutes per item and six (6) minutes total per speaker.

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilmember may have an item on the consent agenda removed and considered separately upon request.

Pass a Motion to adopt the Consent Agenda in one motion except as indicated at each item.

### **4. City Council Meeting Minutes and Meeting Minute Amendment**

Requested Action / Suggested Motions: Pass a Motion approving the minutes from the November 18, 2025, City Council meeting. Receive and file amendment to Item 20 on the November 4, 2025, meeting minutes, removing "...to continue to pursue the Heavenly area annexation" from the motion.

Responsible Staff Member(s): Michelle Davis, Assistant City Clerk and Susan Blankenship, City Clerk

[Item 4- Executive Summary.pdf](#)

[11\\_18\\_2025\\_City\\_Council\\_Meeting\\_Minutes.pdf](#)

[11\\_04\\_2025\\_City\\_Council\\_Meeting\\_Minutes - signed.pdf](#)

### **5. Fiscal Year 2024-25 Quarterly Financial Status Report - Quarter Ending September 2025**

Requested Action / Suggested Motions: Receive and file.

Responsible Staff Member(s): Andrew Black, Financial Services Supervisor

[Item 5- Executive Summary.pdf](#)

[01-Staff Report - FY 2024-25 Quarterly Budget.docx](#)

[02-FY 2024-25 Qtrly Budget Report Sept 2025.pdf](#)

### **6. Transfer of Unclaimed Check Funds**

Requested Action / Suggested Motions: Pass a Resolution authorizing the transfer of unclaimed check funds from their respective fund(s) to the General Fund pursuant to California Government Code sections 50050 through 50057.

Responsible Staff Member(s): Akemi Nishimura, Accountant I

[Item 6- Executive Summary.pdf](#)

[01-Staff Report - Unclaimed Check Funds.docx](#)

[02-Resolution - Unclaimed Check Funds.docx](#)

7. Investment Portfolio Report - September 30, 2025  
Requested Action / Suggested Motions: Receive and file.  
Responsible Staff Member(s): Olga Tikhomirova, Director of Finance  
[Item 7- Executive Summary.pdf](#)  
[01-Staff Report Investment Report Sep 2025.pdf](#)  
[02-Operations Cash September 2025.pdf](#)  
[03-Fiscal Agent 09 30 2025.pdf](#)  
[04-Graph 09 30 2025.pdf](#)  
[05-Cash September 2025.pdf](#)
8. Approval of City Salary Table and California Minimum Wage Increase  
Requested Action / Suggested Motions: Pass Resolution raising the minimum wage for City employees to \$16.90, effective January 1, 2026, as required by State law.  
Responsible Staff Member(s): Ember Buckman, Human Resources Manager  
[Item 8- Executive Summary.pdf](#)  
[01-Staff Report Approval of City Salary Table - Minimum Wage Increase.docx](#)  
[02-Resolution - Approval of City Salary Table and California Minimum Wage Increase.docx](#)  
[03 - City Salary Schedule 12092025 \(Exh A to Reso\).pdf](#)
9. Agreement with AARP Tax-Aid for Senior Tax Assistance at the Recreation Center.  
Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor to execute a fee waiver and Agreement with AARP Tax-Aid for Senior Tax Assistance at the Recreation Center.  
CEQA Determination: This action is categorically exempt under CEQA Guidelines section 15323 (normal operations of facilities for public gatherings).  
Responsible Staff Member(s): John Stark, Director of Parks & Recreation  
[Item 9- Executive Summary.pdf](#)  
[01-Staff Report - Agreement with AARP Tax-Aid.docx](#)  
[02-Resolution - Agreement with AARP Tax-Aid Program.docx](#)  
[03-Agreement with AARP Tax Aid Program \(Exh. A to Reso\).docx](#)
10. Agreement with the Public Health Institute for Fellowship Donation for the CivicSpark Program  
Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute an Agreement with the Public Health Institute for the donation of an 8-month fellowship for the CivicSpark Program for a total amount of \$17,500.  
Responsible Staff Member(s): Hilary Roverud, Assistant City Manager  
[Item 10- Executive Summary.pdf](#)  
[01-Staff Report-Civic Spark Fellow Program](#)  
[02-Donation Approval Form](#)  
[03-CivicSpark Service Agreement](#)
11. Boat Safety and Enforcement Equipment Purchase  
Requested Action / Suggested Motions: Pass a Motion authorizing the purchase and installation of two Mercury Verado 350 HP Outboard motors for the Police Department patrol boat from North Tahoe Marina, Inc. using existing budget appropriations up to \$106,926.01.  
Responsible Staff Member(s): Lt. Russell Liles  
[Item 11- Executive Summary.pdf](#)  
[01-Staff Report - Boat Safety and Enforcement Equipment .docx](#)  
[02-Planet bids PD Boat.pdf](#)  
[03-RO37815 South Lake Police Repair Order.pdf](#)
12. Ratification of Amendment to Professional Services Agreement with Walker Telecom to extend the Term to December 31, 2026.  
Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute Ratification of Amendment No. 3 to Professional Services Agreement C-167-2020 to

extend the term to December 31, 2026.

Responsible Staff Member(s): Jeff Roberson, Chief of Police

[Item 12- Executive Summary.pdf](#)

[01-Staff Report - Walker Telecom Contract Extension.docx](#)

[02-Amendment No. 3 to Agreement with Walker Telecom.docx](#)

[3-Walker Telecom Revised Exhibit A 2025.docx](#)

**13. Three-Party Professional Services Contract with the Tahoe Regional Planning Agency and Ascent Environmental Inc. for Environmental Analysis of the Mid-Town Area Plan**

Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute a three-party professional services contract with the Tahoe Regional Planning Agency and Ascent Environmental Inc. for Environmental Analysis of the Mid-Town Area Plan.

CEQA Determination: This action is statutorily exempt under CEQA Guidelines section 15262 (feasibility and planning studies).

Responsible Staff Member(s): Anna Kashuba, Senior Planner

[Item 13- Executive Summary.pdf](#)

[01-Staff Report - Mid-Town Area Plan Agreement.docx](#)

[02 - Mid-Town Area Plan Boundary.jpg](#)

[03-Three-Party Agreement for Environmental Analysis](#)

**14. Purchase of Chevrolet 2500HD 4WD Crew Cab for the Parks Department**

Requested Action / Suggested Motions: Pass a Motion authorizing the City Manager to execute a Purchase Order for One (1) Chevrolet 2500 HD in the amount of \$63,400.80.

Responsible Staff Member(s): John Dickinson, Interim Director of Public Works, and Phil Harwood, Maintenance Manager

[Item 14- Executive Summary.pdf](#)

[01- Staff Report - Truck](#)

[02- Invoice](#)

[03- BidSummary 2500 Parks.pdf](#)

**15. Type I Fire Engine Purchase**

Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor to execute a purchase agreement with Goldenstate Fire Apparatus and Pierce Manufacturing for the purchase of one Type I Fire Engine for a total cost of \$1,193,098.73.

Responsible Staff Member(s): Jim Drennan, Fire Chief

[Item 15- Executive Summary.pdf](#)

[01-Staff Report - Fire Engine Purchase.docx](#)

[02-South Lake Tahoe Proposal Package - 17 Nov 25.pdf](#)

[03-HGAC Contract FS12-23 South Lake Tahoe PUC Pumper.pdf](#)

### **Consent Agenda (South Tahoe Redevelopment Successor Agency)**

**16. Recognized Obligation Payment Schedule (ROPS) Fiscal Year 2026-2027**

Requested Action / Suggested Motions: Acting as the South Tahoe Redevelopment Successor Agency Board, Pass a Resolution approving the Recognized Obligation Payment Schedule (ROPS) pursuant to Health and Safety Code section 34177 for the fiscal period commencing July 1, 2026, and ending June 30, 2027.

Responsible Staff Member(s): Olga Tikhomirova, Finance Director

[Item 16- Executive Summary.pdf](#)

[01-Staff Report ROPS 2026-27.DOCX](#)

[02-Resolution STRSA ROPS 2026-27.DOCX](#)

[03-ROPS 2026-27 \(Exh. A to Resolution\).pdf](#)

[04-Sponsoring Entity Loan Repayment ROPS 2026-27 \(Exh. B to Resolution\).pdf](#)

[05-2004 City Loan Statutory Amortization Schedule.pdf](#)

## **Public Hearing**

### **17. South Tahoe Refuse 2026 Interim Year and Senate Bill 1383 Rate Increase**

Requested Action / Suggested Motions: (1) Conduct a Majority Protest Public Hearing; and if no majority protest is received; (2) Pass a Motion approving South Tahoe Refuse Interim Year Rate Increase of 5.10 percent and Senate Bill 1383 Increase of 5.08 Percent (totaling an increase of \$4.38 per month for residential customers and \$5.01 per cubic yard for commercial customers), effective January 1, 2026.

Responsible Staff Member(s): Sara Letton, Sustainability Coordinator

[Item 17- Executive Summary.pdf](#)

[01 - Staff Report South Tahoe Refuse 2025 Rate Adjustment.docx](#)

[02 - Rate Setting Manual.pdf](#)

[03 - Public Notification.pdf](#)

[04 - Rate Review Report.pdf](#)

[05 - 2025 - 26 Clean Tahoe Budget.pdf](#)

[06 - Clean Tahoe Final Report.pdf](#)

## **Regular-Unfinished Business**

### **18. Agreement with Heavenly Valley Limited Partnership for On-Street Parking and Amendments to Parking Restrictions in the Heavenly Valley Neighborhood**

Requested Action / Suggested Motions: 1) Pass a Motion authorizing and directing the Mayor to execute the Agreement with Heavenly Valley Limited Partnership for On-Street Parking; and 2) Pass a Resolution amending the seasonal parking restrictions on certain streets in the Heavenly Valley Neighborhood (replaces Resolution 2025-059).

CEQA Determination: This action is categorically exempt under CEQA Guidelines 15301 (Existing Facilities).

Responsible Staff Member(s): Hilary Roverud, Assistant City Manager

[Item 18- Executive Summary.pdf](#)

[01-Staff Report-Heavenly Parking Agreement.docx](#)

[02-Heavenly Parking Agreement](#)

[03-Resolution 2025-XX Parking Restrictions in Heavenly Neighborhood](#)

## **Regular-New Business**

### **19. City Council Assignments to Boards and Commissions**

Requested Action / Suggested Motions: Discuss and select City Council appointment(s) to various Boards, Commissions, and Subcommittees. Council may also establish new subcommittees, such as an ad hoc Regional Housing Policy Subcommittee and ad hoc Sign Ordinance Subcommittee.

City Council is asked to: 1) Pass a Motion establishing any new subcommittees desired by City Council; 2) Pass a Motion approving City Council appointments to Boards, Commissions, and Subcommittees; and 3) Pass a Motion appointing a City Council Representative to each of the following: El Dorado County Commission on Aging (one-year term), and the El Dorado County Community Action Council (one-year term).

Responsible Staff Member(s): Susan Blankenship, City Clerk

[Item 19- Executive Summary.pdf](#)

[01-Staff Report-Assessments to Commissions and Boards](#)

[02-Draft 2026 Assignment list.docx](#)

[03-Notice of Solicitation - Council Representative](#)

[04-Messina Application](#)

### **20. Update to City Council Protocols**

Requested Action / Suggested Motions: Pass a Motion approving amendments to City Council Protocols to: (1) update the regular meeting calendar; and (2) addition of a provision allowing remote participation as a reasonable accommodation for a disability. City Council may request

additional changes to the City Council Protocols be brought forward at a future meeting.

Responsible Staff Member(s): Susan Blankenship, City Clerk

[Item 20- Executive Summary.pdf](#)

[01-Staff Report-Protocols 2026.docx](#)

[02-2026 City Council Protocols \(redline\)](#)

21. Amended and Restated Purchase and Sale Agreement with NDC Lake Tahoe, LP for Affordable Housing Project at 3900-3908 Lake Tahoe Boulevard

Requested Action / Suggested Motions: 1) Pass a Resolution authorizing the Finance Director to appropriate \$1,000,000 from the General Fund Undesignated Excess Reserves into the expense budget line item for the donation to NDC Lake Tahoe, LP for the purchase of the property at 3900-3908 Lake Tahoe Boulevard; and 2) Pass a Motion authorizing and directing the Mayor to execute the Amended and Restated Purchase and Sale Agreement Amendment with NDC Lake Tahoe, LP.

CEQA Determination: This project is statutorily exempt from CEQA under Senate Bill 35.

Responsible Staff Member(s): Jessica Wackenhet Lomeli, Housing Manager and Crystal Plotner, Assistant Housing Planner

[Item 21- Executive Summary.pdf](#)

[01 - Staff Report - Amended and Restated Agreement with Novin.docx](#)

[02-Resolution - Budget Appropriation.docx](#)

[03 - Novin Request Letter.pdf](#)

[04 - Agreement of Purchase and Sale of 3900 and 3908 LTB](#)

[05 - Amended and Restated Purchase and Sale Agreement.pdf](#)

[06 - Predevelopment Loan Agreement](#)

[07 - First Amendment to Predevelopment Loan Agreement](#)

### **Agenda Planning Calendar**

22. Agenda Planning Calendar

Requested Action / Suggested Motions: Identify, with consent of at least two Council Members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.

Responsible Staff Member(s): Susan Blankenship, City Clerk, and Joseph Irvin, City Manager

[Item 22- Executive Summary.pdf](#)

[APC - 12 04 2025.pdf](#)

### **Updates and Announcements (City Attorney, City Clerk, City Manager)**

### **Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions**

#### **Adjournment**

I, Susan Blankenship, City Clerk for the City of South Lake Tahoe, declare that the foregoing agenda for the Tuesday December 9, 2025, City Council meeting was posted and available for review on Thursday, December 4, 2025, at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe, CA 96150. The agenda was also available on the City's website at <https://www.cityofslt.us>.

Signed December 4, 2025

\lsb\ Susan Blankenship, Elected City Clerk